Welcome to the School of Nursing, where you will receive an education that will prepare you for a life of Christian service in the nursing profession. This Student Handbook will introduce you to the programs of the school and give you information on progression and services available to help you reach your goal.

For more than 113 years, the school has educated nurses to serve the needs of humanity. We look forward to working with you on your academic journey here at the school.

Our purpose is to provide an environment where you can gain the knowledge and skills to become a caring, competent, professional nurse. The faculty, staff, and administration are committed to ensuring that those who study here will develop to the fullest potential and become nurses capable of fulfilling the University's mission, with God's help, "To make man whole."

Elizabeth Bossert, Ph.D., RN
Dean, School of Nursing
School foundations

History
The School of Nursing, established in 1905, was the first in a group of schools that became Loma Linda University in 1961. In 1907, the first class to graduate included seven students—five women and two men. As the school developed and became a college-based program rather than a hospital diploma program, the baccalaureate degree commenced in 1949. The Master of Science degree was granted in 1957. The Doctor of Philosophy degree was added to the existing programs of the school, with the first class starting in 2002. The Doctor of Nursing Practice degree began in 2010.

Accreditation
The School of Nursing received accreditation by the National League for Nursing (NLN) (61 Broadway, New York, NY 10006) in 1951. In 2000, initial accreditation from the Commission on Collegiate Nursing Education (CCNE) was received. The B.S. degree in nursing, M.S. degree in nursing, and Doctor of Nursing Practice (D.N.P.) at Loma Linda University School of Nursing are accredited by the CCNE (One Dupont Circle, NW, Suite 530, Washington, DC 20036, (202)887-6791). The most recent accreditation for the B.S., M.S., and D.N.P. degree curricula by the CCNE was in 2017. The nurse anesthesia area received initial accreditation from the Council on Accreditation of Nurse Anesthesia Education Programs (COA) in 2014 (222 South Prospect Avenue, Park Ridge, IL 60068-4001) and is currently accredited through 2027. The California Board of Registered Nursing (BRN) (P. O. Box 944210, Sacramento, CA 94244-2100) granted continuing approval in 2011. Consumers are encouraged to contact CCNE, COA, or BRN with comments about the program.

Agency membership
The School of Nursing holds agency membership and actively participates in the following major professional organizations: American Association of Colleges of Nursing, National League for Nursing, Council on Accreditation of Nurse Anesthesia Education Programs (COA), and Western Institute of Nursing.

SN vision:
Transforming lives through nursing education, professional practice, and research.

SN mission
The education of nurses dedicated to professional excellence and compassion in clinical practice, education, and research. Loma Linda University-educated nurses will further the healing and teaching ministry of Jesus Christ through commitment to whole person care and Christian values.

Programs of study
The School of Nursing prepares professional nurses to practice with a Christian perspective through the following programs:

1. The baccalaureate degree curriculum—designed to prepare competent, beginning-level professional nurses who are committed to excellence in practice.
2. The master’s degree in nursing program—designed to prepare nurses for leadership as nurse educators or nurse administrators.
3. The Doctor of Nursing Practice degree—designed to prepare nurses for leadership as advanced practice registered nurses, clinical nurse specialists and nurse practitioners, nurse anesthetists, and other advanced nursing roles in the clinical setting.
4. The Doctor of Philosophy degree program—designed to prepare nurse scholars for leadership in education, administration, and research.

Philosophy
In harmony with Loma Linda University and the Seventh-day Adventist Church, the School of Nursing believes that the aim of education and health care is the development of wholeness in those served. Individuals—created to reflect the wholeness of God’s character—have been impaired by the entrance of sin, disease, and death. God’s purpose is the restoration of each person to his/her original state at Creation. God works through human agencies to facilitate individual wholeness.

Nursing functions to assist individual families and societal groups to attain their highest potential of wholeness. Through a variety of roles, nurses put into practice the knowledge, skills, and attitudes necessary to care for those affected by health problems. The School of Nursing provides an environment in which students and faculty can grow in professional competence and Christian grace.

In support of the philosophy, mission, and values of Loma Linda University and the philosophy, mission, and values of the School of Nursing, the faculty affirms the following beliefs:

- Learning is an interactive process that involves all of the learner’s faculties.
- A learning environment nurtures the development of potential, promotes maturation of values, cultivates the ability to think critically and independently, and encourages a spirit of inquiry.
- Clinical experiences are essential to the development of professional and technical nursing competence.
- Students—influenced by the effect of physiological, psychological, sociocultural, developmental, and spiritual variables on their lives—learn in different ways and bring different meanings to the learning experience.
- Students participate in the development of the science and practice of nursing.

Dean
Elizabeth Bossert

Associate Dean, Academic Affairs and Graduate Nursing
Susan Lloyd

Associate Dean, Student Affairs and Undergraduate Nursing
Barbara L. Ninan

Assistant Dean, Finance and Administration
JoAnn Shaul

Director, BS Undergraduate Prelicensure Program
Nancie Parmenter

Director MS/BS to DNP
Shirley Bristol

Director PhD
Ellen D’Errico

Director, Undergraduate Postlicensure Program
Joanna Shedd
Director, Office of Practice and Research
Lisa Roberts

Primary full-time faculty
Sara Allen
Ivonne Aritonang
Angelika Ashburn
Michelle Ballou
Chelsea Bartlett
Donna Becker
Shayne Bigelow-Price
LLUMC
Elizabeth A. Bossert
Brenda Boyle
Nancy Brashear
Alycia A. Bristol
Shirley T. Bristol
Kimberly Buck
Michelle Buckman
Kurt D. Cao
Karen G. Carrigg
Andrea Champlin
Ellen D’Errico
Lena Dailey
Safiya Daley
Salem Dehom
Janet Donnelly
Sabine Dunbar
Laura Gil
Joseph Hacinas
Lisa Hanson
Erin Heim
Lisa Highton
Gloria Huerta
Kathie Ingram
Elizabeth Johnston-Taylor
Vanessa Jones-Oyefoso
Janet Kroetz
LLUMC
Alysse Larsen
Marian Llaguno
Susan Lloyd
Sarah Long
Iris Mamier
Kelly McHan
Lana Sue McLouth
Keri K. Medina
Bonnie Meyer
Enrique (Eric) Molina
Jennifer Newcombe
LLUMC
Jan Marie Nick
Barbara Ninan
Karla Ong
Jacqueline Paik
Nancie Parmenter
Judith Peters
Anne Berit Petersen
Robin Pueschel
Edelweiss Ramal
Laura Raty
Brandie Richards
Karen Ripley
Lisa Roberts
Dominique Sanders
Nancy Sarpy
Kristen Schilling
Joanna Shedd
Shaunna Siler
Deborah Spicer-Cadger
Helen Staples-Evans
LLUMC
Selam Stephanos
Sylvia Stewart
Nancy Testerman
Myrna Trippon
Fayette Nguyen Truax
Kathi Wild
Joseph Wilkinson
LLUMC
Dolores J. Wright
Gwen Wysocki
LLUMC
Joanna Yang
Ann Ekroth Yukl
Zelne Zamora
Janice Zumwalt
LLUMC
Secondary faculty
Danilyn Angeles
Carl Collier
Ihab Dorotta
Wessam Labib
John Lenart
Robert Martin
John Zhang
Emeritus faculty
Margaret Burns
Vaneta Condon
Jeanette Earnhardt
Patricia Foster
Katty Joy French
Dynnette E. Hart
Emeritus Associate Dean
Marilyn H. Herrmann
Emeritus Dean
Patricia Jones
Distinguished Emerita Professor
Helen E. King
Emeritus Dean
Penny Gustafson Miller
Lois H. Van Cleve
Christine Neish
Patricia Pothier
Ruth S. Weber
Betty Winslow
Clarice W. Woodward
Voluntary faculty
Norie Bencito
Jennifer Brown
Glenda M. Castillo-Yetter
Betty Ferrell
Navid Furutan
Marie Hodgkins
Susan L. Krider
Jennifer Mundall
Jean L. Newbold
Jennifer Olson
Shelley Park
Denise Petersen
Sofia Puerto
Patricia A. Radovich
Megan Schatzschneider
Michael Scofield
Adjunct faculty
Sabah Langston
John Nagelhout
Jeannine Sharkey
Harpreet Singh
Judith Storfjell
General regulations
Students of the University are responsible for informing themselves of and satisfactorily meeting all regulations pertinent to registration, matriculation, and graduation. This section gives the general setting for the programs of each school and outlines the subject and unit requirements for admission to individual professional options. It is important to review the requirements of specific options in the context of the general requirements applicable to all programs.

Student policies
School of Nursing students are expected to adhere to the policies of the University and School of Nursing as presented in the Loma Linda Student Handbook.
Application and admissions

The purpose of the programs admissions committees of the University is that an applicant to any of the schools is qualified for the proposed curriculum and is capable of profiting from the educational experience offered by this University. The admissions committees of the school accomplish this by examining evidence of scholastic competence, moral and ethical standards, and significant qualities of character and personality. Applicants are considered for admission only on the recommendation of the program in which study is desired.

Application

Applications are invited from those interested in attending a Christian school of nursing and whose beliefs are consistent with the mission of Loma Linda University and the School of Nursing. Priority may be given to those coming from within the Seventh-day Adventist Church and educational system.

Admission requirements

Students entering the School of Nursing must complete Loma Linda University background check requirements, as well as health requirements—including immunizations and annual TB clearance. In addition, all School of Nursing students are required to have a valid cardiopulmonary resuscitation (CPR) certificate approved by the American Heart Association in order to take clinical nursing courses. Students are responsible for the annual renewal of their immunizations, TB clearance, and CPR cards. New undergraduate students are required to show evidence of completion of a first aid course.

Essential skills

The practice of professional nursing has minimum entry qualifications. Registered nurses are expected to have certain physical abilities, basic computer and technological skills, as well as competencies in reasoning and thinking. The skills are considered essential to the practice of nursing and are therefore skills required of all applicants to the School of Nursing. These include the abilities indicated in the following four areas:

Psychomotor (physical) skills

- Stand, walk, carry, sit, lift up to fifty pounds, push, pull, climb, balance, stoop, crouch, kneel, turn, twist, crawl, and reach—within a clinical setting.
- Assess and intervene in the care of patients, using the physical senses—sight, including ability to distinguish colors, touch, taste, smell, hearing.
- Utilize patient care equipment and perform technical patient care activities.

Cognitive (thinking) skills

- Work with intangible data, such as numbers, symbols, ideas, and concepts.
- Perform mental cognition tasks, including problem solving, prioritizing, and accurate measuring; follow instructions; and use cognitive skills to synthesize, coordinate, analyze, compile, compute, copy, and compare.
- Communicate with others, using verbal and nonverbal skills. Recall written and verbal instructions, read and comprehend, and write clearly. Negotiate, instruct, explain, persuade, and supervise.

Affective (human relations) skills

- Interact positively with individuals and groups of people directly and indirectly.
- Control emotions appropriately and cope with stressful situations.
- Respond appropriately to criticism and take responsibility for personal actions, behaviors, and learning.
- Evaluate issues and make decisions without immediate supervision.

Task (work function) skills

- Function independently on work tasks.
- Demonstrate safety awareness.
- Recognize potential hazards.
- Respond appropriately to changes in work conditions.
- Maintain attention and concentration for necessary periods.
- Perform tasks that require set limits.
- Ask questions and request assistance appropriately.
- Perform within a schedule requiring attendance.
- Carry a normal work load.

Accommodations for disability

School of Nursing students requesting accommodations for a disability (http://llucatalog.llu.edu/introduction/accommodation-disability), should consult the Office of the Associate Dean who administers the student’s program (i.e., undergraduate or graduate).

Student life

Students should refer to the Student Handbook for a more comprehensive discussion of University and school expectations, regulations, and policies. Students need to familiarize themselves with the contents of the Student Handbook, which can be found online.

Student involvement

Students are encouraged to become actively involved in the Associated Students of Nursing. Student representatives are invited to attend the Undergraduate Faculty Council, Master’s Faculty Council, Doctor of Nursing Practice Faculty Council, Doctor of Philosophy Faculty Council, Spiritual Life and Wholeness Committee, and Diversity Committee, where they may contribute to the decision-making process.

Student organizations

The following student organizations enable students to participate in cultural, social, professional, and citizenship aspects of University life.

Associated Students of Nursing (ASN)

The ASN is a student organization of the School of Nursing. This association comprises all the students of nursing and is administered by elected students and two faculty sponsors. The objectives of this organization are to serve as a channel for communication between students and faculty, and to facilitate personal and professional growth by meaningful participation in all aspects of student life.

Loma Linda University Student Association (LLUSA)

The LLUSA has three purposes: to promote communication among students, to present students’ views to the administration, and to assist in the programming of social and religious activities. The LLUSA provides opportunities to develop and refine a wide range of professional leadership and fellowship skills.
Class organizations
The members of the junior and senior classes elect officers and promote such projects and activities as constitute their major interests and concerns.

Honor society: Sigma Theta Tau International
In 1975, LLUSN became an official chapter Gamma Alpha, of Sigma Theta Tau International, the honor society for nursing. Students may be invited to become members if they meet the established criteria.

Financial information
School of Nursing Finances
The Office of the Dean is the final authority in all financial matters and is charged with the interpretation of all financial policies. Any exceptions to published policy in regard to reduction or reimbursement of tuition must be approved by the dean. Any statement by individual faculty members, program directors, or department chairs in regard to these matters is not binding on the school or the University unless approved by the dean.

Registration is not complete until tuition and fees for the required installment are paid; therefore, the student should be prepared to make these payments during scheduled registration for each academic term. There may be adjustments in tuition and fees as economic conditions warrant.

General financial practices
Before the beginning of each school year, the student is expected to arrange for financial resources to cover all expenses. Previous accounts with other schools or with the University must have been settled.

Schedule of charges 2018-2019
The charges that follow are subject to change without notice.

Tuition
Tuition charge—undergraduate nonclinical, special, certificate, and part-time students
<table>
<thead>
<tr>
<th>Fee</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>$640</td>
<td>B.S. (generic) per unit</td>
</tr>
<tr>
<td>$345</td>
<td>RN to B.S. per unit</td>
</tr>
<tr>
<td>$320</td>
<td>Audit, per unit</td>
</tr>
<tr>
<td>$320</td>
<td>Clinical course fees per clinical course</td>
</tr>
<tr>
<td>$823</td>
<td>Enrollment fee per quarter</td>
</tr>
</tbody>
</table>

Tuition charge—graduate
<table>
<thead>
<tr>
<th>Fee</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>$815</td>
<td>M.S. per unit credit</td>
</tr>
<tr>
<td>$820</td>
<td>B.S. to D.N.P./Ph.D per unit credit</td>
</tr>
<tr>
<td>$820</td>
<td>D.N.P./Ph.D. per unit credit</td>
</tr>
<tr>
<td>$395</td>
<td>Clinical course fees per clinical course</td>
</tr>
<tr>
<td>$410</td>
<td>Audit, per unit</td>
</tr>
<tr>
<td>$450</td>
<td>CRNA clinic course fees per clinical course</td>
</tr>
<tr>
<td>$1,085</td>
<td>M.S. CRNA per unit credit</td>
</tr>
<tr>
<td>$823</td>
<td>Enrollment fee per quarter</td>
</tr>
</tbody>
</table>

Other academic charges
(all charges in this section are nonrefundable)
<table>
<thead>
<tr>
<th>Fee</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>$65</td>
<td>Testing fee (undergraduate only)</td>
</tr>
</tbody>
</table>

Credit by Examination (one half cost of tuition by unit)
<table>
<thead>
<tr>
<th>Fee</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>$320</td>
<td>Undergraduate per unit credit (challenge, equivalency)</td>
</tr>
<tr>
<td>$410</td>
<td>Graduate per unit credit (challenge, equivalency)</td>
</tr>
<tr>
<td>$50</td>
<td>Early examination</td>
</tr>
<tr>
<td>$50</td>
<td>Application to change concentration or degree program</td>
</tr>
</tbody>
</table>

Licensing examinations
Registration and certification examinations and license fees are set by the state.

Other charges
<table>
<thead>
<tr>
<th>Fee</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>$200</td>
<td>Laboratory make-up fee</td>
</tr>
</tbody>
</table>

On- and off-campus student housing
Students may go to <llu.edu/central/housing> for housing information and a housing application form.

Nursing and government loans
Loans are available both to undergraduate and graduate nursing students who are eligible to participate in government loan programs such as Stafford and Nursing Student Loan Program. Contact Financial Aid for details at 909/558-4509. (See Academic Progression Section.)

Nurse Faculty Loan Program
The Nurse Faculty Loan Program (NFLP) offers registered nurses substantial assistance (up to 85 percent) to repay educational loans in exchange for eligibility information for this program and for the list of eligible health-care facilities, check <http://www.hrsa.gov/loanscholarships/repayment/nursing/>.

Awards honoring excellence
Awards for excellence in nursing, scholastic attainment, and leadership ability are made available to students whose performance and attitudes reflect well the ideals and purposes of the school. Selection of students is based on the recommendation of the faculty to the dean. Selected awards are presented below. Other clinical awards may be given based on qualifications and funding

President's Award
The President’s Award is presented annually in recognition of superior scholastic attainment and active participation in the student community, within the framework of Christian commitment. One recipient is selected from each school of the University.

Dean’s Award
The Dean’s Award is presented to an outstanding student in each program on the basis of the student’s demonstrated commitment to academic excellence and to the objectives of the school.
Helen Emori King Professional Leadership Award
The Helen Emori King Professional Leadership Award is presented to a graduate student who demonstrates outstanding leadership ability in nursing.

Scholarships
The School of Nursing has a variety of scholarships that have been endowed by alumni and friends. Most of the scholarships are awarded on the basis of academic/clinical performance, financial need, and citizenship. The Office of the Dean can provide students with more information, as well as with application forms.